



**POSITION AVAILABLE: Assistant Teacher**

**DUTIES:** The Assistant Teacher shall assist with the daily operations of the classroom assigned and perform tasks that are apportioned by the Lead Teacher. The Assistant Teacher will serve as direct support for the curriculum and instruction of the assigned classroom and will assist in ensuring the safety and care of children placed in their care.

**HOURS:** 40 hours per week

**QUALIFICATIONS:** Associate Degree in the early childhood field or Certification (CDA) equivalency required, Bachelor's preferred.  
Certification in pediatric CPR and First Aid or ability to obtain.  
One (1) year experience in a classroom setting with demonstrated skills teaching children.

The following educational requirements may also be considered:

- Have a [degree \(associate's or higher\)](#) outside of the early childhood field and three or more years of work experience in an NAEYC-Accredited program
- Have a [degree \(associate's or higher\)](#) outside of the early childhood field with three or more years of work experience in a non-accredited program and at least 30 [contact hours](#) of relevant training during that past three years
- Have a state equivalency training (ACDS, WVITS, etc.) with at least one year of experience in a non-accredited program and enrollment in the WV STARS training program

**BENEFITS:** Mentorship program, health and vision insurance, dental insurance life insurance, A.D &D., paid time off, 401K, Employee Assistance Program.

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